




Prince William SkillSource Center
 Member of the Virginia Workforce Network
www.myskillsource.org
 13370 Minnieville Road Woodbridge, VA 22192
 (Office)703-586-6800 (FAX)703-565-0091
 (TTY)703-583-6850
 Hours of Operation:

Mon, Tues, Thurs and Fri 8:30am - 4:30pm; Wed 9:30am - 4:30pm

April 2017				
Mon	Tue	Wed	Thu	Fri
	PASTORS AND PARTNERS – A Community Event <i>(by invitation only)</i> Friday, April 28 10:30am – 2:00pm Sponsored by the VEC and The Church-God’s Assembly		ADULT EDUCATION CLASS SCHEDULE ESOL Classes: Tues-Thurs. 9:30am – 12:30pm GED Classes: Mon-Thurs. 9:00am – 12:00pm and 12:30pm – 3:30pm WIOA SCREENING Every Thursday 10:00am – 2:00pm (by appointment only)	
3 Volunteer Income Tax Assistance Program 12:00pm – 4:00pm LEP Workshop Open Lab with Support 10:00am – 12:00pm 6:30pm – 8:30 pm	4 EYE PROGRAM Information Session 3:30pm – 6:00pm LEP Workshop Closing Ceremony 2:30pm – 3:30pm WIOA Youth Information Session 2:00pm – 4:00pm ESOL Closing Session Ceremony 2:30pm – 3:30pm	5 DARS Job Club Job Readiness Workshop 9:30am – 11:00am JES HIRING EVENT 10:00AM – 1:00PM Virginia Financial Success Network Workshop 1:30pm – 2:30pm	6 LABOR READY HIRING EVENT 10:00AM – 12:00PM	7 Virginia Workforce Connection (VAWC) Review Workshop - 1 10:00am – 11:30am
10 GATE GOURMET HIRING EVENT 10:00AM – NOON LEP Workshop MAKE-UP CLASS 10:00am – 12:00pm 6:30pm – 8:30 pm Volunteer Income Tax Assistance Program 12:00pm – 4:00pm	11 DIAMOND TRANSPORTATION HIRING EVENT 10:00AM – 2:00PM	12 DARS Job Club Job Readiness Workshop 9:30am – 11:00am Virginia Financial Success Network Workshop 1:30pm – 2:30pm	13	14 Basic Computer Skills Workshop 10:00am – 12:00pm Resume Writing Workshop 2:30pm – 3:30pm
17 Volunteer Income Tax Assistance Program 12:00pm – 4:00pm LAST SESSION DATE	18 ESOL Classes Resume 9:30am – 12:30pm WIOA Youth Information Session 3:00pm – 4:30pm	19 DARS Job Club Job Readiness Workshop 9:30am – 11:00am Virginia Financial Success Network Workshop 1:30pm – 2:30pm	20 LABOR READY HIRING EVENT 10:00AM – 12:00PM	21 HOME DEPOT HIRING EVENT 10:00AM – 12:00PM
24	25 DIAMOND TRANSPORTATION HIRING EVENT 10:00AM – 2:00PM	26 DARS Job Club Job Readiness Workshop 9:30am – 11:00am TNG HIRING EVENT 10:00AM – 2:00PM Virginia Financial Success Network Workshop 1:30pm – 2:30pm	27 Virginia Financial Success Network Workshop 10:00am – 11:30am Virginia Workforce Connection (VAWC) Review Workshop - 2 2:30pm – 3:30pm	28 Federal Hiring Process Workshop 10:00am – 3:00pm

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Wed 9:30am-4:30pm

To register for a workshop, please complete information below and return to Workforce Center Manager. Check all workshops you plan to attend.

Name _____
First Last

Email _____ Phone _____

Are you a military veteran? Y N

<input type="checkbox"/>	Job Club (conducted by DARS)	Every Wednesday 9:30am – 11:00am	Weekly topics include job search and interview techniques; resume/cover letter creation; and elevator speech/accommodations.
<input type="checkbox"/>	Virginia Financial Success Network Workshop	Every Wednesday 1:30pm – 2:30pm	Learn about VFSN services which include financial coaching; budget assistance; employment and training services.
<input type="checkbox"/>	PWCPS - LEP Workshop	Monday, April 3, 2017 10:00am – 12:00pm 6:30pm – 8:30 pm	Open Lab with Support
<input type="checkbox"/>	Virginia Workforce Connection (VAWC) Review Workshop (1)	Friday, April 7, 2017 10:00am – 11:30am	Learn how to navigate for employment and obtain Labor Market Information (LMI) on careers and industry growth of our economy. Learn how to post a resume and about the many services this site provides.
<input type="checkbox"/>	PWCPS - LEP Workshop	Monday, April 10, 2017 10:00am – 12:00pm 6:30pm – 8:30 pm	Important Networking Strategies for Employment MAKE-UP CLASS
<input type="checkbox"/>	Job Readiness Workshop	Friday, April 14 10:00am – 1:00pm	Learn new strategies for presenting your skills through effective resume writing.
<input type="checkbox"/>	Basic Computer Skills Workshop	Friday, April 14, 2017 10:00am – 12:00pm	Learn the benefits of using a computer. Topics covered include internet basics; word processing; media devices (USB flash Drives).
<input type="checkbox"/>	Virginia Workforce Connection (VAWC) Review Workshop (2)	Thursday, April 27, 2017 2:30pm – 3:30pm	Learn how to navigate for employment and obtain Labor Market Information (LMI) on careers and industry growth of our economy. Learn how to post a resume and about the many services this site provides.
<input type="checkbox"/>	Federal Hiring Process Workshop	Friday, April 28, 2017 10:00am - 3:00pm	Learn from a Certified Federal Services Ambassador and a Department of Homeland Security Recruitment Coordinator information needed to find, apply and techniques for interviewing for federal positions.

PARTNERS

SkillSource Group
Center Manager
Rebecca Bennett
703-586-6542

**National Council
On Aging (NCOA)**
Kristi Sargent
571-335-4027 Ext.100

Job Corps
703-586-6544

***Workforce Innovation and
Opportunity Act (WIOA)**
www.myskillsource.org
703-935-3650

**Virginia Employment
Commission**
703-897-0407

**Prince William County Public Schools
Adult Education Program**
703-791-7357

***Youth WIOA**
www.myskillsource.org
703-586-6546

DARS
Mark Fletcher
703-335-5550

Ticket to Work
Lauren Parker
703-752-1606

Neighbor's Keeper
Info@neighbors-keeper.org
703-634-2400

*For WIOA Orientation, WIOA Youth Information Sessions and WIOA Screening visit: www.myskillsource.org.

