



**Loudoun Workforce Resource Center**  
 102 Heritage Way, N.E., 1st Floor  
 P. O. Box 7400  
 Leesburg, VA 20177-7400  
 (703) 777-0150 (Voice)  
 711 (VA Relay)  
[www.loudoun.gov/wrc](http://www.loudoun.gov/wrc)



Hours of Operation:  
**Monday, Tuesday, Thursday, Friday**  
 9:00am - 4:30pm  
**Wednesday** 9:00am - 12:00noon

**Meet the Employer Events**  
**On-site Recruiting**

**I-CARE Home Health Services**  
 Thursday, 08/02/18  
 9:30 am-12:00 noon

**Morrison Healthcare**  
 Tuesday, 08/07/18  
 1:30 pm-4:00 pm

**August 2018**

| Mon  | Tue  | Wed   | Thu   | Fri   |
|--|--|---|---|---|
| <div style="border: 1px solid green; padding: 5px;"> <p>Have you used the Loudoun Workforce Center for your employment needs and become recently employed?<br/>           ~<br/>           Please contact our office so we can share in your success!!</p> </div>                  |  | <p><b>1</b></p> <p><b>CLOSE @ 12:00 noon</b></p>  | <p><b>2</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>Orientation to Center Services<br/>           10:00 am - 11:00 am</p> <p>Mock Interview<br/>           12:30 pm - 4:00 pm</p>   | <p><b>3</b></p> <p>WIOA Screening<br/>           *By Appointment</p>  |
| <p><b>6</b></p> <p>WIOA Screening<br/>           Walk-in<br/>           9:00 am - 11:50 am</p> <p>Excel Basic<br/>           9:00 am - 4:00 pm</p> <p>DARS Rep.<br/>           10:00 am - 2:00 pm</p> <p>Youth WIOA<br/>           Info Session<br/>           *By Appointment</p> | <p><b>7</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>Word Basic Full-Day<br/>           9:00 am - 4:00 pm</p> <p>So You Think You Can Interview?<br/>           10:00 am - 12:00 noon</p>                                       | <p><b>8</b></p> <p>Navigating LinkedIn<br/>           for New Users<br/>           9:30 am - 11:30 am</p> <p><b>CLOSE @ 12:00 noon</b></p>      | <p><b>9</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>Successful Phone<br/>           Interviewing<br/>           10:00 am - 11:30 am</p> <p>30 Second<br/>           Commercial - "So Tell<br/>           Me About Yourself"<br/>           1:00 pm - 3:30 pm</p>                                    | <p><b>10</b></p> <p>Resume Writing 101<br/>           9:00 am - 1:00 pm</p> <p>WIOA Screening<br/>           *By Appointment</p>  |
| <p><b>13</b></p> <p>WIOA Screening<br/>           Walk-in<br/>           9:00 am - 11:50 am</p> <p>Youth WIOA<br/>           Info Session<br/>           *By Appointment</p>   | <p><b>14</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>PowerPoint Basic<br/>           9:00 am - 4:00 pm</p> <p>Play Nice - Getting<br/>           Along with<br/>           Co-Workers<br/>           10:00 am - 12:00 noon</p> | <p><b>15</b></p> <p><b>CLOSE @ 12:00 noon</b></p>   | <p><b>16</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>Excel Basic<br/>           9:00 am - 4:00 pm</p> <p><b>NEW!</b><br/> <b>Bridge the Gap to<br/>           Work:<br/>           Bike &amp; Pedestrian<br/>           Safety Info<br/>           Session</b><br/>           5:30 pm - 7:00 pm</p> | <p><b>17</b></p> <p>What's the Problem?<br/>           Problem Solving Skills<br/>           10:00 am - 12:00 noon</p> <p><b>Bridge the Gap to<br/>           Work:<br/>           Bike &amp; Pedestrian<br/>           Safety Info<br/>           Session</b><br/>           9:30 am - 11:00 am</p> <p>WIOA Screening<br/>           *By Appointment</p> |
| <p><b>20</b></p> <p>WIOA Screening<br/>           Walk-in<br/>           9:00 am - 11:50 am</p>  | <p><b>21</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>Mock Interview<br/>           9:00 am - 12:30 pm</p> <p>Word Basic Half-Day<br/>           9:30 am - 12:00 noon</p>   | <p><b>22</b></p> <p>"SCAR-Q - Discover<br/>           Your Competencies"<br/>           9:30 am - 11:30 am</p> <p><b>CLOSE @ 12:00 noon</b></p> | <p><b>23</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>Social Media &amp; Job<br/>           Search<br/>           10:00 am - 11:30 am</p>  | <p><b>24</b></p> <p>WIOA Screening<br/>           *By Appointment</p>   |
| <p><b>27</b></p> <p>WIOA Screening<br/>           Walk-in<br/>           9:00 am - 11:50 am</p>  | <p><b>28</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p> <p>Resume Writing 101<br/>           9:00 am - 1:00 pm</p>   | <p><b>29</b></p> <p><b>CLOSE @ 12:00 noon</b></p>   | <p><b>30</b></p> <p>Resume Critique<br/>           Walk-in from<br/>           9:00 am - 11:50 am</p>   | <p><b>31</b></p> <p>WIOA Screening<br/>           *By Appointment</p>   |

Please visit our website for the most current event information  
[www.loudoun.gov/wrc](http://www.loudoun.gov/wrc)

Workshops are offered at **NO COST**.  
 However,  
**Pre-Registration is Required.**  
 To register please visit:  
[www.loudoun.gov/wrcworkshops](http://www.loudoun.gov/wrcworkshops)

If you require a reasonable accommodation for any type of disability in order to participate in Loudoun Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.



### **Loudoun Workforce Resource Center**

102 Heritage Way, N.E., 1st Floor  
P.O. Box 7400  
Leesburg, VA 20177-7400  
(703) 777-0150 (Voice)  
711 (VA Relay)  
[www.loudoun.gov/wrc](http://www.loudoun.gov/wrc)



## **Partner Contacts**

**Crossroads Jobs, Inc.** ~ Crossroads Jobs is a free employment service, connecting capable applicants with marketplace jobs. **Carol Smith ~ 703-771-4112**

**Department of Aging and Rehabilitative Services (DARS)** ~ In partnership with people with disabilities and their families, the Virginia Division of Rehabilitative Services collaborates with the public and private sectors to provide and advocate for the highest quality services that empower individuals with disabilities to maximize their employment, independence and full inclusion into society. ~ **Loudoun Office ~ 703-771-4775**

**Job Link, Loudoun County Community Services Board** ~ Job coaches provide one-on-one assistance to individuals with disabilities with finding and keeping regular jobs in the community. **Sara Westfall ~ 703-777-0562**

**Loudoun County Public Schools, Adult Education** ~ LCPS Adult Education provides educational opportunities for adults who wish to acquire competencies necessary for further education, employment, or personal enrichment. **Carolyn Solares ~ 571-252-1393**

**Northern Virginia Community College** ~ NVCC is a comprehensive institution of higher learning offering programs of instruction generally extending not more than two years beyond the high school level. **Esther Perantoni ~ 703-450-2551**

**Ticket to Work** ~ A Social Security Administration program designed to provide employment related assistance to SSDI and SSI beneficiaries who are between the ages of 18 and 64. To schedule an appointment please contact ~ **703-827-3782**

**Transit & Commuter Services: Loudoun County Department of Transportation & Capital Infrastructure** ~ The Transit & Commuter Services team offers helpful information to residents, employers, and individuals traveling to work in Loudoun County. **1-877-GO-LCBUS or 703-771-5665**

**Virginia Employment Commission** ~ **Alexandria-703-813-1300/Prince William-703-897-0407/Winchester-540-722-3415**

**Virginia Employment Commission - Veterans Services** ~ Veterans, Disabled Veterans and Businesses are eligible to receive employment services. Veteran Services are provided by a network of professional Workforce Services Representatives, Disabled Veteran Outreach Specialists and Local Veteran Employment Representatives. ~ **Cynthia Prospers ~ 757-812-8210 or [cynthia.prospers@vec.virginia.gov](mailto:cynthia.prospers@vec.virginia.gov)**

**Virginia Financial Success Network** ~ The VFSN is open to any adult enrolled in the WIOA Program. Participants will benefit from individual financial coaching, budgeting, and financial educations. Please contact the Financial Coach, Tisha Chase, with questions ~ **[tisha.chase@myskillsource.org](mailto:tisha.chase@myskillsource.org) ~ 703-474-8276**

**Virginia Job Corps** ~ Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. **1-800-733-JOBS or contact the Alexandria office ~ 703-671-5300**

**Youth WIOA Program** ~ The WIOA Program helps youth ages 17-24 to gain the skills needed to succeed in the workforce through career development and educational support. **Fariyah Kuraishi ~ 571-385-9672**



# VA Regional Transit Information

Learn about all the services of the VA Regional Transit system which provides affordable community transportation service solutions including Fixed Route bus service, On-Demand service and ADA para-transit services.

Essential program services include transit to locations such as:

- ◆ Medical facilities
- ◆ Workforce training & education
- ◆ Food and necessities
- ◆ Government and local services buildings and more!

VA Regional Transit provides service to every community and to all ages. This 1-hour session ends with an actual tour of a VA transit bus in the parking lot.

**Monday, July 30, 2018**

**Starts promptly @ 1:30pm**

**Loudoun Workforce Resource Center**

*Space is limited — registration required at*  
[www.loudoun.gov/wrcworkshops](http://www.loudoun.gov/wrcworkshops)



#### Loudoun Workforce Resource Center

102 Heritage Way N.E. ♦ 1<sup>st</sup> Floor-Rear Entrance ♦ Leesburg, VA 20176 ♦ Phone: 703-777-0150 ♦ [www.loudoun.gov/wrc](http://www.loudoun.gov/wrc)

If you require a reasonable accommodations in order to participate in WRC services or programs, contact the Center three business days in advance.