



Loudoun Workforce Resource Center

102 Heritage Way, N.E., 1st Floor
 P. O. Box 7400
 Leesburg, VA 20177-7400
 (703) 777-0150 (Voice)
 711 (VA Relay)

www.loudoun.gov/wrc



Hours of Operation:

Monday, Tuesday, Thursday, Friday
 9:00am - 4:30pm

Wednesday 9:00am - 12:00noon
1st Fri - WRC Opens at 1:00pm

Meet the Employer Events On-site Recruiting

Chief Technologies
 Tuesday, 12/05/17
 9:30 am-12:00 noon

The Medical Team
 Tuesday, 12/05/17
 1:30 pm-4:00 pm

Walmart
 Thursday, 12/07/17
 1:30 pm-4:00 pm

Morrison Healthcare
 Thursday, 12/14/17
 9:30 am-12:00 noon

Please visit our website for the most current event information
www.loudoun.gov/wrc

Workshops are offered at NO COST. However, Pre-Registration is Required. To register please visit:
www.loudoun.gov/wrcworkshops

If you require a reasonable accommodation for any type of disability in order to participate in Loudoun Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.

December 2017

Mon	Tue	Wed	Thu	Fri
<div style="border: 2px solid green; padding: 5px; text-align: center;"> <p>*Registration Required: www.loudoun.gov/wrcworkshops</p> <p>Have you used the Loudoun Workforce Center for your employment needs and become recently employed? ~ Please contact our office so we can share in your success!!</p> </div>				<p>1</p> <p>OPEN AT 1:00 PM</p> <p>Resume Writing 101 1:00 pm - 4:30 pm</p>
<p>4</p> <p>WIOA Screening Walk-in 9:00 am - 11:50 am</p> <p>Word Basic Full-Day 9:00 am - 4:00 pm</p> <p>DARS Rep. 10:00 am - 2:00 pm</p>	<p>5</p> <p>Resume Critique Walk-in from 9:00 am - 11:50 am</p> <p>30 Second Commercial - "So Tell Me About Yourself" 10:00 am - 12:30 pm</p> <p>Mouse & Keyboard Basics 1:00 pm - 4:00 pm</p>	<p>6</p> <p>Controlling My Time 9:30 am - 11:00 am</p> <p>CLOSE @ 12:00 noon</p>	<p>7</p> <p>Resume Critique Walk-in from 9:00 am - 11:50 am</p> <p>PowerPoint Basic 9:00 am - 4:00 pm</p> <p>Orientation to Center Services 9:30 am - 10:30 am</p> <p>Youth WIOA Orientation *By Appointment</p>	<p>8</p> <p>Excel Basic 9:00 am - 4:00 pm</p> <p>Is WIOA Right For You? 2:00 pm - 3:00 pm *Registration Required</p>
<p>11</p> <p>WIOA Screening Walk-in 9:00 am - 11:50 am</p> <p>Deaf & Hard of Hearing Rep. 1:00 pm - 3:30 pm</p>	<p>12</p> <p>Resume Critique Walk-in from 9:00 am - 11:50 am</p> <p>Excel Basic 9:00 am - 4:00 pm</p> <p>VEC Veteran Rep. 10:00 am - 3:00 pm</p>	<p>13</p> <p>Navigating LinkedIn for New Users 9:30 am - 11:30 am</p> <p>CLOSE @ 12:00 noon</p>	<p>14</p> <p>Resume Critique Walk-in from 9:00 am - 11:50 am</p> <p>Your Transferable Skills 10:00 am - 12:00 noon</p> <p>Job Seeker's Support Group 11:00 am - 12:30 pm</p>	<p>15</p> <p>Resume Writing 101 9:00 am - 1:00 pm</p>
<p>18</p> <p>WIOA Screening Walk-in 9:00 am - 11:50 am</p>	<p>19</p> <p>Resume Critique Walk-in from 9:00 am - 11:50 am</p> <p>Word Basic Half-Day 9:30 am - 12:00 noon</p>	<p>20</p> <p>Necessary Skills to Get the Job (Presented by DARS) 10:00 am - 12:00 noon</p> <p>CLOSE @ 12:00 noon</p>	<p>21</p> <p>Resume Critique Walk-in from 9:00 am - 11:50 am</p>	<p>22</p> <p>Is WIOA Right For You? 9:00 am - 10:00 am *Registration Required</p> <p>CLOSE @ 12noon CHRISTMAS HOLIDAY</p>
<p>25</p> <p>CLOSED CHRISTMAS DAY HOLIDAY</p> <p><i>Happy Holidays!</i></p>	<p>26</p> <p>CLOSED CHRISTMAS HOLIDAY</p>	<p>27</p> <p>Youth WIOA Orientation *By Appointment</p> <p>CLOSE @ 12:00 noon</p>	<p>28</p> <p>Resume Critique Walk-in from 9:00 am - 11:50 am</p>	<p>29</p>



Partner Contacts

Crossroads Jobs, Inc. ~ Crossroads Jobs is a free employment service, connecting capable applicants with market-place jobs. Carol Smith ~ 703-771-4112

Department of Aging and Rehabilitative Services (DARS) ~ In partnership with people with disabilities and their families, the Virginia Division of Rehabilitative Services collaborates with the public and private sectors to provide and advocate for the highest quality services that empower individuals with disabilities to maximize their employment, independence and full inclusion into society. ~ Loudoun Office, Sarah McCarty ~ 703-771-4775

Job Link, Loudoun County Community Services Board ~ Job coaches provide one-on-one assistance with finding and keeping regular jobs in the community. Sara Westfall ~ 703-777-0562

Loudoun County Public Schools, Adult Education ~ LCPS Adult Education provides educational opportunities for adults who wish to acquire competencies necessary for further education, employment, or personal enrichment. Carolyn Ortega ~ 571-252-1393

Northern Virginia Community College ~ NVCC is a comprehensive institution of higher learning offering programs of instruction generally extending not more than two years beyond the high school level. Esther Perantoni ~ 703-450-2551

Ticket to Work ~ A Social Security Administration program designed to provide employment related assistance to SSDI and SSI beneficiaries who are between the ages of 18 and 64. Contact Eliza Chappell for appointment ~703-752-1606 eliza.chappell@myskillsource.org

Transit & Commuter Services: Loudoun County Department of Transportation & Capital Infrastructure ~ The Transit & Commuter Services team offers helpful information to residents, employers, and individuals traveling to work in Loudoun County. 1-877-GO-LCBUS or 703-771-5665

Virginia Employment Commission ~ Alexandria-703-813-1300/Prince William-703-897-0407/Winchester-540-722-3415

Virginia Employment Commission ~ **Veterans Services** ~ Veterans, Disabled Veterans and Businesses are eligible to receive employment services. Veteran Services are provided by a network of professional Workforce Services Representatives, Disabled Veteran Outreach Specialists and Local Veteran Employment Representatives. ~ Jim Lauver ~ 703-813-1300 or james.lauver@vec.virginia.gov

Virginia Job Corps ~ Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. 1-800-733-JOBS or contact the Alexandria office ~ 703-671-5300

Youth WIOA Program ~ The WIOA Program helps youth ages 17-24 to gain the skills needed to succeed in the workforce through career development and educational support. Fariyah Kuraishi ~ 571-385-9672

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