

February

2019

Virginia Career Works - Alexandria

8350 Richmond Highway, Suite 327, Alexandria, VA 22309

Tel. (703) 704 6286 TDD/TTY 711

Monday - Thursday: 8:00am – 4:30pm;

Friday: 10am - 4:30pm

www.myskillsource.org



NORTHERN REGION

A proud partner of the AmericanJobCenter network



Monday	Tuesday	Wednesday	Thursday	Friday
				1 Center Opens 10 AM
4 <u>Interview Success</u> Appointment Required	5 <u>Resume Critique & Career Coaching</u> 9:00am-12:00pm Registration Required <u>WIOA Youth Info Session</u> 11:00am	6 <u>WIOA Eligibility Screening</u> <u>9:00am-2:00pm</u> <u>By appointment</u>	7 <u>SNAPET Walk-Ins</u> 9:00am-11:00am <u>Job Corps</u> 10:00am	8 Center Opens 10 AM
11	12 <u>Resume Critique & Career Coaching</u> 9:00am-12:00pm Registration Required	13 <u>WIOA Eligibility Screening</u> <u>9:00am-2:00pm</u> <u>By appointment</u>	14 <u>SNAPET Walk-Ins</u> 9:00am-11:00am <u>Job Corps</u> 10:00am <u>DARS</u> 1:00pm-3:30pm	15 Center Opens 10 AM
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Equal Opportunity Employer/Program Auxiliary aids & services are available upon request. For information on how to reach this location using public transportation, visit www.fairfaxconnector.com or call (703) 339-7200; TTY (703) 339-1608 or www.wmata.com (202)637-7000; TTY (202)638 3780, in case of inclement weather, call the Center to verify our office hours.

Partners:

Catholic Charities Diocese of Arlington (CCDA): serves as the diocesan resource center and provides programs for the community such as Food, Housing, and Clothing; Adoption, Medical, and Counseling; Pregnancy and Adoption Services; Immigrant and Refugee Assistance. **MRS 703.841.3872**

Department for Aging & Rehabilitative Services (DARS): collaborates with community partners to provide and advocate for resources and services to improve the employment, quality of life, security, and independence of older individuals, individuals with disabilities, and their families. **Holly Dalton 703.988.1856**

Department for the Blind & Visually Impaired (DBVI): its mission is to provide services and resources which empower Virginians who are blind, vision impaired or deaf blind to achieve their desired levels of employment, education, and personal independence. **Diane McBride 703.359.1100**

Virginia Employment Commission Veteran Employment Services (VEC): Veterans from all periods of military service are eligible for job referral, job training and job placement assistance through the Virginia Employment Commission, accessible through a statewide network of VEC offices. **703.897.0434**

Fairfax County Public School Adult Education (FCPS ACE): emphasizes on career and work readiness as well as ESOL programs, offering a wide range of training opportunities in apprenticeship and short term certification programs. **Amanda Adams 703.660.2007 ; Maureen Simmons 703.658.2709**

Empowerment & Career Center (LMECC): a center with customized employment services, peer support, and resources to support and empower all individuals. **Laurie Mitchell 703.461.3886**

National Council On Aging (NCOA): Individuals who are low-income and 55 or older can complete training to refresh their job skills and re-enter the workforce through the Senior Community Service Employment (SCSEP) Program. **Rebecca Gresham 571.355-4027**

Ticket To Work: free and voluntary program that supports career development for people with disabilities (SSDI & SSI beneficiaries) who want to work, while testing their ability to work and earn their way off of cash benefits. **Claudia Barrios 703.343.6392**

Supplemental Nutrition Assistance Program (SNAPET): an employment and training companion to SNAP. Program participation is voluntary but not participating can prevent SNAP recipients from receiving services that could help them find and keep employment. **Lucy Allaj 703.324.7659/571.238.4194**

JOB CORPS: Free residential education and job training program for young adults ages 16–24. **Office 804.340.5540**

Workforce Innovation and Opportunity Act Adult & Dislocated Worker (WIOA): assists eligible adults with employment and training services. To learn more about the program, please visit www.myskillsource.org, then click on, "Workforce Innovation and Opportunity Act – Program", and follow the instructions. **dfswioa@fairfaxcounty.gov**

Workforce Innovation and Opportunity Act Young Adult Program (WIOA Young Adults): helping young adults between the ages of 17-24, the program is dedicated to providing services for short term certification training and employment. To check eligibility for free career and educational assistance visit <http://www.myskillsource.org/home/youth.shtml> for helpful documents to bring to an information session. (Registration requested). **Kenia Larin 571.385.9681**

Resume, Interview & Jobseeker Guide Webinars

These Webinars are offered by Employment Specialists of the Fairfax County Department of Family Services. Webinars can be easily accessed online from any location. They contain tips and suggestions to improve your skills. Live instructors are available during the presentations providing with the opportunity to make questions. You may also request a printed guide upon completion. System Requirements for Webinars: PC-based attendees: Windows® 8, 7, Vista, XP, or 2003 Server; Mac®-based attendees: Mac OS® X 10.6 or newer; Mobile attendees: iPhone®, iPad®, Android™ phone, or Android tablet.

<u>Resume Writing</u>	Feb 15	10:00 AM	https://attendee.gotowebinar.com/register/4194646051615960833
			Learn how to: Catch an employer's eye, be conspicuous in a crowd, highlight skills and accomplishments
<u>Managing your Career</u>	Feb 19	9:00 AM	https://attendee.gotowebinar.com/register/1535801535769942017
			Learn how to: Assess yourself, create a plan and set goals, expand your skills, job search techniques
<u>Interview Techniques</u>	Feb 21	9:00 AM	https://attendee.gotowebinar.com/register/8135017549123384321
			Learn how to: Sharpen your job hunting skills, use new techniques to engage an interviewer, determine if the job is a good fit for you

Action Plan for Employment

Meet with a career information specialist for an individual session to review and revise your current job search strategies. Registration is required. Call Maureen Simmons at **703.658.2709** for an appointment.

Career Coaching

You may need Career Coaching, if you are not sure: What kind of career you should pursue? Are your present skills sufficient? How can you enhance your employability? Do you need resume critique? A one-on-one session of 30 minutes will be assigned to each person and must bring . **(Registration Required)**.

Interview Success

Does the thought of an interview make you nervous? With some one on one practice and tips you can easily learn to be confident. Let us help you practice before you get the call! Each session will last 45minutes and must bring resume and job leads to appointment. **(Registration Required)**.