





Prince William SkillSource Center
 Member of the Virginia Workforce Network
www.myskillsource.org
 13370 Minnieville Road Woodbridge, VA 22192
 (Office)703-586-6800 (FAX)703-565-0091
 (TTY)703-583-6850
 Hours of Operation:

Mon, Tues, Thurs and Fri 8:30am - 4:30pm; Wed 9:30am - 4:30pm

May 2017				
Mon	Tue	Wed	Thu	Fri
1	2 WIOA Youth Information Session 2:00pm – 4:00pm	3 DARS Job Club Job Readiness Workshop 9:30am – 11:00am	4 PEOPLE READY HIRING EVENT 10:00AM – 12:00PM	5
8	9 DIAMOND TRANSPORTATION HIRING EVENT 10:00AM – 2:00PM	10 DARS Job Club Job Readiness Workshop 9:30am – 11:00am SERVICE SOURCE HIRING EVENT 10:00AM – 2:00PM Virginia Financial Success Network Workshop 1:30pm – 2:30pm	11 PEOPLE READY HIRING EVENT 10:00AM – 12:00PM	12 Federal Hiring Process Workshop 10:00am – 3:00pm
15	16 WIOA Youth Information Session 3:00pm – 4:30pm	17 DARS Job Club Job Readiness Workshop 9:30am – 11:00am Virginia Financial Success Network Workshop 1:30pm – 2:30pm	18 PEOPLE READY HIRING EVENT 10:00AM – 12:00PM Resume/Interviewing/ Networking/Job Search Workshop 10:00am – 1:00pm	19 Basic Computer Skills Workshop 10:00am – 12:00pm
22	23 DIAMOND TRANSPORTATION HIRING EVENT 10:00AM – 2:00PM	24 DARS Job Club Job Readiness Workshop 9:30am – 11:00am Virginia Financial Success Network Workshop 1:30pm – 2:30pm GED Classes End	25 PEOPLE READY HIRING EVENT 10:00AM – 12:00PM Virginia Workforce Connection (VAWC) Review Workshop 10:00pm – 12:00pm	26 Neighbor's Keeper Information Session 10:00am – 12:00pm
29 CENTER CLOSED 	30 T-MOBILE HIRING EVENT 10:00AM – 1:00PM Virginia Job Corps Orientation 1:00pm – 3:00pm	31 DARS Job Club Job Readiness Workshop 9:30am – 11:00am Virginia Financial Success Network Workshop 1:30pm – 2:30pm ESOL Classes End		

ADULT EDUCATION CLASS SCHEDULE	WIOA SCREENING
ESOL Classes: Tues-Thurs. 9:30am – 12:30pm	Every Thursday
GED Classes: Mon-Thurs. 9:00am – 12:00pm and 12:30pm – 3:30pm	10:00am – 2:00pm (by appointment only)

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Wed 9:30am-4:30pm

To register for a workshop, please complete information below and return to Workforce Center Manager. Check all workshops you plan to attend.

Name _____
First Last

Email _____ Phone _____

Are you a military veteran? Y N

<input type="checkbox"/>	Job Club (conducted by DARS)	Every Wednesday 9:30am – 11:00am	Weekly topics include job search and interview techniques; resume/cover letter creation; and elevator speech/accommodations.
<input type="checkbox"/>	Virginia Financial Success Network Workshop	Every Wednesday 1:30pm – 2:30pm	Learn about VFSN services which include financial coaching; budget assistance; employment and training services.
<input type="checkbox"/>	WIOA Youth Information Session I	Tuesday, May 2, 2017 2:00pm – 4:00pm	Are you between the ages of 17 and 24? Come learn about the Workforce Innovation and Opportunity Act (WIOA) Youth Program and see if you are eligible for free career and educational assistance.
<input type="checkbox"/>	Federal Hiring Process Workshop	Friday, May 12, 2017 10:00am - 3:00pm	Learn from a Certified Federal Services Ambassador and a Department of Homeland Security Recruitment Coordinator information needed to find, apply and techniques for interviewing for federal positions.
<input type="checkbox"/>	WIOA Youth Information Session II	Tuesday, May 16, 2017 3:00pm – 4:30pm	Are you between the ages of 17 and 24? Come learn about the Workforce Innovation and Opportunity Act (WIOA) Youth Program and see if you are eligible for free career and educational assistance.
<input type="checkbox"/>	Resume/Interviewing/Networking/Job Search Workshop	Thursday, May 18, 2017 10:00am – 1:00pm	Learn new strategies for presenting your skills, experience and education through effective resume writing, interviewing techniques, networking and job search.
<input type="checkbox"/>	Basic Computer Skills Workshop	Friday, May 19, 2017 10:00am – 12:00pm	Learn the benefits of using a computer. Topics covered include internet basics; word processing; media devices (USB flash Drives).
<input type="checkbox"/>	Virginia Workforce Connection (VAWC) Review Workshop	Thursday, May 25, 2017 10:00am – 12:00pm	Learn how to navigate for employment and obtain Labor Market Information (LMI) on careers and industry growth of our economy. Learn how to post a resume and about the many services this site provides.
<input type="checkbox"/>	Neighbor's Keeper Information Session	Friday, May 26, 2017 10:00am – 12:00pm	Learn how Neighbor's Keeper can assist individuals with selecting a health care plan.
<input type="checkbox"/>	Job Corps Orientation	Tuesday, May 30, 2017 1:00pm – 3:00pm	Learn how Job Corps prepares low-income young adults ages 16 through 24 year for great careers.

PARTNERS



Rebecca Bennett
703-586-6542



WIOA - Adult
www.myskillsource.org
703-935-3650

WIOA - Youth
www.myskillsource.org
703-586-6546



National Council on Aging
Kristi Sargent
571-335-4027 Ext.100



703-897-0407



Mark Fletcher
703-335-5550



703-586-6544



703-791-7357



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