



Loudoun Workforce Resource Center
 102 Heritage Way, N.E., 1st Floor
 P. O. Box 7400
 Leesburg, VA 20177-7400
 (703) 777-0150 (Voice)
 711 (VA Relay)
www.loudoun.gov/wrc



Hours of Operation:

Monday, Tuesday, Thursday, Friday
 9:00am - 4:30pm
 Wednesday 9:00am - 12:00noon

**Meet the Employer
 Events On-site Recruiting**

G. Moehrle Masonry
 Tuesday, 05/01/18
 9:30 am-12:00 noon

American Pool Enterprises
 Tuesday, 05/01/18
 1:30 pm-4:00 pm

Express Employment Professionals
 Thursday, 05/03/18
 9:30 am-12:00 noon

ABM Industries, Inc.
 Thursday, 05/03/18
 1:30 pm-4:00 pm

Skookum Contract Services
 Friday, 05/04/18
 9:00 am - 12:00 noon

Grassroots SG, LLC
 Thursday, 05/10/18
 10:00 am - 12:00 noon

Express Employment Professionals
 Thursday, 05/10/18
 1:30 pm-4:00 pm

Comfort Keepers
 Monday, 05/14/18
 9:30 am-12:00 noon

Metropolitan Healthcare Services
 Monday, 05/14/18
 1:30 pm-4:00 pm

LCPS Transportation Information Sessions
 Thursday, 05/17/18
 Starting at 10:00 am




American Pool Enterprises
 Monday, 5/21/18
 1:30 pm-4:00 pm

Please visit our website for the most current event information
www.loudoun.gov/wrc

Workshops are offered at NO COST. However, Pre-Registration is Required. To register please visit:

If you require a reasonable accommodation for any type of disability in order to participate in Loudoun Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.

May 2018

Mon	Tue	Wed	Thu	Fri
	1 Resume Critique Walk-in from 9:00 am - 11:50 am Excel Basic 9:00 am - 4:00 pm	2 Navigating LinkedIn for New Users 9:30 am - 11:30 am CLOSE @ 12:00 noon	3 Resume Critique Walk-in from 9:00 am - 11:50 am Word Basic Full-Day 9:00 am - 4:00 pm Orientation to Center Services 1:00 pm - 2:00 pm Controlling My Time 2:30 pm - 4:00 pm	4 Mock Interview 9:00 am - 12:30 pm WIOA Screening *By Appointment CLOSE @ 12:00 noon
	7 WIOA Screening Walk-in 9:00 am - 11:50 am PowerPoint Basic 9:00 am - 4:00 pm DARS Rep. 10:00 am - 2:00 pm	8 Resume Critique Walk-in from 9:00 am - 11:50 am	9 30 Second Commercial - "So Tell Me About Yourself" 9:00 am - 11:30 am Youth WIOA Orientation *By Appointment CLOSE @ 12:00 noon	10 Resume Critique Walk-in from 9:00 am - 11:50 am Excel Basic 9:00 am - 4:00 pm Older Workers & Job Search 9:30 am - 12:00 noon
14 WIOA Screening Walk-in 9:00 am - 11:50 am Deaf & Hard of Hearing Rep. 1:00 pm - 3:30 pm Youth WIOA Orientation *By Appointment	15 Resume Critique Walk-in from 9:00 am - 11:50 am Word Basic Half-Day 9:30 am - 12:00 noon Mock Interview 12:30 pm - 4:00 pm	16 Negotiate Your Best Offer 9:30 am - 11:30 am CLOSE @ 12:00 noon	17 Resume Critique Walk-in from 9:00 am - 11:50 am Your Transferable Skills 1:00 pm - 3:00 pm Meet with staff from the County's Home Improvement Program Walk-in - 9am - 11am	18 Professional Resume Writing 9:00 am - 3:00 pm "SCAR-Q - Discover Your Competencies" 10:00 am - 12:00 noon WIOA Screening *By Appointment
21 WIOA Screening Walk-in 9:00 am - 11:50 am GED Placement Testing - 9:30 am Registration Required 571-252-1393	22 Resume Critique Walk-in from 9:00 am - 11:50 am Networking Fundamentals 10:00 am - 11:30 am	23 Social Media & Job Search 9:30 am - 11:00 am CLOSE @ 12:00 noon  Visit Us at the Loudoun Community Resources Expo Rust Library Today from 10am - 2pm	24 Resume Critique Walk-in from 9:00 am - 11:50 am Resume Writing 101 9:00 am - 1:00 pm	25 WIOA Screening *By Appointment
28 CLOSED MEMORIAL DAY HOLIDAY 	29 Resume Critique Walk-in from 9:00 am - 11:50 am	30 Find a Career... Change a Career... My Next Move 10:00 am - 11:00 am CLOSE @ 12:00 noon	31 Resume Critique Walk-in from 9:00 am - 11:50 am GED Placement Testing - 9:30 am Registration Required 571-252-1393	<div style="border: 2px solid purple; padding: 5px;"> Have you used the Loudoun Workforce Center for your employment needs and become recently employed? ~ Please contact our office so we can share in your success!! </div>



Partner Contacts

Crossroads Jobs, Inc. ~ Crossroads Jobs is a free employment service, connecting capable applicants with marketplace jobs. **Carol Smith ~ 703-771-4112**

Department of Aging and Rehabilitative Services (DARS) ~ In partnership with people with disabilities and their families, the Virginia Division of Rehabilitative Services collaborates with the public and private sectors to provide and advocate for the highest quality services that empower individuals with disabilities to maximize their employment, independence and full inclusion into society. ~ **Loudoun Office ~ 703-771-4775**

Job Link, Loudoun County Community Services Board ~ Job coaches provide one-on-one assistance to individuals with disabilities with finding and keeping regular jobs in the community. **Sara Westfall ~ 703-777-0562**

Loudoun County Public Schools, Adult Education ~ LCPS Adult Education provides educational opportunities for adults who wish to acquire competencies necessary for further education, employment, or personal enrichment. **Carolyn Solares ~ 571-252-1393**

Northern Virginia Community College ~ NVCC is a comprehensive institution of higher learning offering programs of instruction generally extending not more than two years beyond the high school level. **Esther Perantoni ~ 703-450-2551**

Ticket to Work ~ A Social Security Administration program designed to provide employment related assistance to SSDI and SSI beneficiaries who are between the ages of 18 and 64. To schedule an appointment please contact ~**703-827-3782**

Transit & Commuter Services: Loudoun County Department of Transportation & Capital Infrastructure ~ The Transit & Commuter Services team offers helpful information to residents, employers, and individuals traveling to work in Loudoun County. **1-877-GO-LCBUS or 703-771-5665**

Virginia Employment Commission ~ [Alexandria-703-813-1300](tel:703-813-1300)/[Prince William-703-897-0407](tel:703-897-0407)/[Winchester-540-722-3415](tel:540-722-3415)

Virginia Employment Commission ~ Veterans Services ~ Veterans, Disabled Veterans and Businesses are eligible to receive employment services. Veteran Services are provided by a network of professional Workforce Services Representatives, Disabled Veteran Outreach Specialists and Local Veteran Employment Representatives. ~ **Cynthia Prospers ~ 757-812-8210 or cynthia.prospers@vec.virginia.gov**

Virginia Financial Success Network ~ The VFSN is open to any adult enrolled in the WIOA Program. Participants will benefit from individual financial coaching, budgeting, and financial educations. Please contact the Financial Coach, Tisha Chase, with questions - tisha.chase@myskillsource.org ~ **703-474-8276**

Virginia Job Corps ~ Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. **1-800-733-JOBS or contact the Alexandria office ~ 703-671-5300**

Youth WIOA Program ~ The WIOA Program helps youth ages 17-24 to gain the skills needed to succeed in the workforce through career development and educational support. **Fariyah Kuraishi ~ 571-385-9672**

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