



LOUDOUN WORKFORCE RESOURCE CENTER

102 Heritage Way, N.E., 1st Floor  
 Leesburg, VA 20177-7400  
 (703) 777-0150 (Voice) - 711 (VA Relay)



Hours of Operation:

Monday, Tuesday, Thursday, Friday  
 9:00am - 4:30pm  
 Wednesday 9:00am - 12:00noon  
[www.loudoun.gov/wrc](http://www.loudoun.gov/wrc)  
[wrc@loudoun.gov](mailto:wrc@loudoun.gov)

**Meet the Employer Events  
 On-site Recruiting**

Royal Farms  
 Thursday, 11/01/18  
 9:30 am-12:00 noon





EIT, Inc.  
 Thursday, 11/01/18  
 1:30 pm-4:00 pm

Please visit our website for the most current event information  
[www.loudoun.gov/wrc](http://www.loudoun.gov/wrc)

Workshops are offered at NO COST. However, Pre-Registration is Required. To register please visit:  
[www.loudoun.gov/wrcworkshops](http://www.loudoun.gov/wrcworkshops)

If you require a reasonable accommodation for any type of disability in order to participate in Loudoun Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.

**November 2018**

Mon	Tue	Wed	Thu	Fri
<div style="border: 2px solid red; padding: 5px; display: inline-block;"> <p>Have you used the Loudoun Workforce Center for your employment needs and become recently employed?            ~            Please contact our office so we can share in your success!!</p> </div> 			<p><b>1</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon            Orientation to Center Services  <u>Spanish</u>            9:00 am - 10:00 am  <u>English</u>            10:00 am - 11:00 am            Social Media &amp; Job Search            2:00 pm - 3:30 pm</p>	<p><b>2</b>            30 Second Commercial - "So Tell Me About Yourself"            1:00 pm - 3:30 pm            WIOA Screening            *By Appointment</p>
<p><b>5</b> <u>GED Placement Testing - 9:30 am</u>  <u>Registration Required</u>            571-252-1393             DARS Rep.            10:00 am - 2:00 pm             SWaM - Small Business, Women &amp; Minority Certification Info Session            10:00 am - 12:00 noon             Is WIOA Right for You?            10:30 am - 11:30 am  <u>Registration Required</u></p>	<p><b>6</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon             Resume Writing 101            9:00 am - 1:00 pm   <u>NEW!</u>            Free Application for Federal Student Aid (FAFSA) Info Session            1:30 pm - 2:30 pm</p>	<p><b>7</b>            Navigating LinkedIn for New Users            9:30 am - 11:30 am   <b>CLOSE @ 12:00 noon</b></p>	<p><b>8</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon             Word Basic Full-Day            9:00 am - 4:00 pm             Name That Interview            10:00 am - 12:00 noon</p>	<p><b>9</b>            Professional Resume Writing            9:00 am - 3:00 pm             Mock Interview            12:00 noon - 3:30 pm             WIOA Screening            *By Appointment</p>
<p><b>12</b>  <b>CLOSED VETERAN DAY HOLIDAY</b>   </p>	<p><b>13</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon             Word Basic Half-Day            9:30 am - 12:00 noon   <u>NEW!</u>            LCPS Employment Application Information Session            2:00 pm - 3:30 pm</p>	<p><b>14</b>  <u>NEW!</u>            LinkedIn Profile Check Up            9:30 am - 11:30 am             Youth WIOA Info Session            *By Appointment   <b>CLOSE @ 12:00 noon</b></p>	<p><b>15</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon             Excel Basic            9:00 am - 4:00 pm             "SCAR-Q - Discover Your Competencies"            10:00 am - 12:00 noon</p>	<p><b>16</b>            Strategizing Your Job Search            10:00 am - 12:00 noon             WIOA Screening            *By Appointment</p>
<p><b>19</b>            Excel Basic            9:00 am - 4:00 pm             Is WIOA Right for You?            2:00 pm - 3:00 pm  <u>Registration Required</u></p>	<p><b>20</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon</p>	<p><b>21</b>  <b>CLOSE @ 12:00 noon</b>  <b>THANKSGIVING HOLIDAY</b></p>	<p><b>22</b> <b>CLOSED THANKSGIVING DAY HOLIDAY</b>   </p>	<p><b>23</b> <b>CLOSED THANKSGIVING HOLIDAY</b>   </p>
<p><b>26</b>            PowerPoint Basic            9:00 am - 4:00 pm             Youth WIOA Info Session            *By Appointment</p>	<p><b>27</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon             Mock Interview            9:00 am - 12:30 pm</p>	<p><b>28</b>  <b>CLOSE @ 12:00 noon</b></p>	<p><b>29</b>            Resume Critique            Walk-in from            9:00 am - 12:00 noon             Free Application for Federal Student Aid (FAFSA) Info Session            11:30 am - 12:30 pm             Your Transferable Skills            2:00 pm - 4:00 pm</p>	<p><b>30</b>            Resume Writing 101            9:00 am - 1:00 pm             WIOA Screening            *By Appointment</p>



### **Loudoun Workforce Resource Center**

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711 (VA Relay)  
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## **Partner Contacts**

**Crossroads Jobs, Inc.** ~ Crossroads Jobs is a free employment service, connecting capable applicants with marketplace jobs. **Carol Smith ~ 703-771-4112**

**Department of Aging and Rehabilitative Services (DARS)** ~ In partnership with people with disabilities and their families, the Virginia Division of Rehabilitative Services collaborates with the public and private sectors to provide and advocate for the highest quality services that empower individuals with disabilities to maximize their employment, independence and full inclusion into society. ~ **Loudoun Office ~ 703-771-4775**

**Job Link, Loudoun County Community Services Board** ~ Job coaches provide one-on-one assistance to individuals with disabilities with finding and keeping regular jobs in the community. **Sara Westfall ~ 703-777-0562**

**Loudoun County Public Schools, Adult Education** ~ LCPS Adult Education provides educational opportunities for adults who wish to acquire competencies necessary for further education, employment, or personal enrichment. **Carolyn Solares ~ 571-252-1393**

**Northern Virginia Community College** ~ NVCC is a comprehensive institution of higher learning offering programs of instruction generally extending not more than two years beyond the high school level. **Esther Perantoni ~ 703-450-2551**

**Ticket to Work** ~ A Social Security Administration program designed to provide employment related assistance to SSDI and SSI beneficiaries who are between the ages of 18 and 64. To schedule an appointment please contact ~ **703-827-3782**

**Transit & Commuter Services: Loudoun County Department of Transportation & Capital Infrastructure** ~ The Transit & Commuter Services team offers helpful information to residents, employers, and individuals traveling to work in Loudoun County. **1-877-GO-LCBUS or 703-771-5665**

**Virginia Employment Commission** ~ **Alexandria-703-813-1300/Prince William-703-897-0407/Winchester-540-722-3415**

**Virginia Employment Commission - Veterans Services** ~ Veterans, Disabled Veterans and Businesses are eligible to receive employment services. Veteran Services are provided by a network of professional Workforce Services Representatives, Disabled Veteran Outreach Specialists and Local Veteran Employment Representatives. ~ **Cynthia Prospers ~ 757-812-8210 or [cynthia.prospers@vec.virginia.gov](mailto:cynthia.prospers@vec.virginia.gov)**

**Virginia Financial Success Network** ~ The VFSN is open to any adult enrolled in the WIOA Program. Participants will benefit from individual financial coaching, budgeting, and financial educations. Please contact the Financial Coach, Tisha Chase, with questions ~ **[tisha.chase@myskillsource.org](mailto:tisha.chase@myskillsource.org) ~ 703-474-8276**

**Virginia Job Corps** ~ Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. **1-800-733-JOBS or contact the Alexandria office ~ 703-671-5300**

**Youth WIOA Program** ~ The WIOA Program helps youth ages 17-24 to gain the skills needed to succeed in the workforce through career development and educational support. **Fariyah Kuraishi ~ 571-385-9672**